

**Enrollment Agreement and
Tuition Payment Preference Form
2009-2010 School Year**

To enroll and reserve a place in class at St. Michael School for the 2009-2010 School Year, this Enrollment Agreement and Tuition Payment Preference Form must be **completed, signed and returned to the School's Financial Office by May 4, 2009**. No children will be admitted or re-admitted without this signed Agreement.

Parent/Guardian Name _____

Address _____ City _____ State _____ Zip _____

Phone _____ E-mail _____

Name of Student(s)

Grade 2009-2010

I/we agree to make tuition payments for the 2009-2010 school year according to one of the following options (choose only one):

_____ Option 1 Payment in Full at St. Michael School:

Single payment due on or before August 14, 2009. Payable directly to St. Michael School. *(Note: If this Agreement is not returned to the school's financial office by May 4, 2009, your account will be automatically submitted to FACTS and you will be assessed the non-refundable \$41 FACTS Enrollment fee.)*

_____ Option 2 Enrollment in the FACTS program:

Online enrollment to budget automatic bank payments (ACH) through your checking or savings account *or* monthly invoices. You may choose payment in full, ten (10) equal monthly installments or two (2) semi-annual installments. **\$41 non-refundable annual FACTS Enrollment Fee.** *(Note: You will receive an initial invoice from FACTS in July 2009 with instructions to go online to set up your budgeted payments.)*

2009-2010 Tuition Rates and Fees

| <i>Parishioner Rates</i> | <i>Non-Parishioner Rates</i> | <i>Fees Per Student (Parishioner and Non-Parishioner)</i> |
|---|-------------------------------------|--|
| <u>Grades 1-8</u> | <u>Grades 1-8</u> | <u>Supply Fees</u> |
| 1 child \$2,325 | Per child \$4,675 | Per child \$125 |
| 2 children 3,860 | | Half day (per child) 90 |
| 3 or more children 4,325 | | All day (per child) 165 |
| <u>Kindergarten</u> | <u>Kindergarten</u> | <u>Technology Fee</u> |
| Half day \$1,395 | Half day (per child) \$2,338 | Per family \$100 |
| All day 2,790 | All day (per child) 4,675 | |
| <i>(Note: add 66% to Kindergarten rate for twins)</i> | | |

***Supply and Technology fees must be paid in full in one installment no later than May 4, 2009!
Checks should be made payable to St. Michael School.***

(Fees cover the cost of various workbooks, supplies, technology and Diocesan fees.
Fees cannot be covered by financial assistance).

| <i>Tuition and Fees Worksheet</i> <i>(Please complete)</i> | |
|--|-----------------|
| Tuition | \$ _____ |
| Deduct registration fees paid <i>(New registrants only)</i> | (\$ _____) |
| Deduct credit for Scrip Program <i>(You will receive a notification from the program coordinator for your amount)</i> | (\$ _____) |
| TOTAL TUITION | \$ _____ |
| Total Supply Fees for family | \$ _____ |
| Technology Fee | \$ 100 |
| TOTAL FEES DUE MAY 4, 2009 | \$ _____ |
| <i>Checks payable to St. Michael School. Fees must be paid in full in one installment and are due in the school's bookkeeping office by May 4, 2009.</i> | |

| <i>Financial Assistance</i> | |
|--|--|
| Financial assistance is available to qualifying parishioners. Families requiring assistance should have completed an application and mailed it by March 13, 2009, to the PSAS office in Lakewood, Ohio. Families whose application is approved are expected to pay the balance of tuition by one of the methods of payment listed on the reverse side. Supply and Technology fees are not covered by tuition assistance and are due May 4, 2009. | |
| <i>Financial assistance must be applied for each year there is a need. If you received assistance this year, you must re-apply if assistance is required for next year.</i> | |

| For office use only | | |
|---------------------|------------|--------|
| Date Paid | Cash/Check | Amount |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

Enrollment Agreement Terms and Conditions

1. This Enrollment Agreement and Tuition Payment Preference Form (“Agreement”) is for one school year only.
2. By signing this Enrollment Agreement, parent/guardian/other financially responsible party for the student agrees to accept the rules and regulations of St. Michael School as stated in the current Parent-Student Handbook and in this Agreement and to accept the School’s right to choose and implement the total academic program, including courses presented, the course content, the methods of instruction, the grading system, academic and disciplinary standards to be met, the choice of testing standards, social and athletic programs, use of the School facilities, Student/grade/class assignments, personnel decisions and all operational and financial functions of the School and its administration, staff and faculty.
3. St. Michael School does not discriminate on the basis of race, color, religion, national origin in matters of admissions, financial aid, other financial matters, quality of education presented, other School programs or employment practices.
4. By signing this Agreement, you acknowledge that other fees and/or expenses will be or may be incurred throughout the year including but not necessarily limited to: Supplies and materials, technology fees, athletic fees per sport, field trip expenses, lunch costs, transportation costs, tutoring fees or other fees. Other expenses may be warranted if your child chooses to participate in activities, such as club memberships, playing a musical instrument, sports, etc.
5. This contract does not provide a right or guarantee of future enrollment if the family’s total payment obligation has not been met according to the terms set forth in this contract.

Acknowledgement:

I have read the terms of this Agreement and understand and agree to them fully. Further, I understand a completed and signed copy of this Agreement must be returned to the School’s Financial Office along with payment of my Supply and Technology Fees no later than May 4, 2009, in order for my child/children to be enrolled for the 2009/2010 School Year.

Signed and dated this _____ day of _____, 2009.

Parent or Guardian